

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
 CHILDREN’S DENTAL SURGERY CENTER (CDSC)
 Advisory Committee Meeting
 Executive Conference Room
 Tuesday, August 22, 2017
 10:30 am**

AGENDA FOR PUBLIC SESSION

I. PUBLIC COMMENTS

“Comments can be made concerning any matter within the Partnership’s jurisdiction; but if the matter is not on the agenda, there will be no discussion of the issue. A person addressing the Partnership will be limited to 5 minutes.”

	<u>ACTION</u>	<u>EXHIBIT</u>
II. CALL TO ORDER		
III. ROLL CALL		
IV. APPROVAL OF AGENDA	*	
V. APPROVAL OF MINUTES		
A. July 25, 2017 Meeting Minutes	*	1
VI. FINANCIAL REPORT		
A. July 2017 Financials	*	2
VII. ADMINISTRATOR REPORT		
VIII. OLD BUSINESS		
IX. NEW BUSINESS		
A. Policies & Procedures Recommendation	*	3
B. Credentialing / Privileging Recommendation	*	
X. AGENDA FOR CLOSED SESSION		
Closed Session Items Pursuant the Brown Act will be:		
1. Section 54954.5(h) Report Involving Trade Secrets – Regarding New Services. Estimated date of public disclosure will be in 2017		
2. Section 54954.5 (c); 54956.9 Conference with Legal Counsel for Initiation of Litigation.		
3. Section 1461 of the Health and Safety Code – Quality Management.		
4. Section 54957 Personnel Actions.		
XI. NEXT MEETING DATE		
XII. ADJOURNMENT		

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
U.S. DENTAL SURGERY
d/b/a CHILDREN'S DENTAL SURGERY CENTER (CDSC)
Advisory Committee Meeting
Executive Conference Room
Tuesday, July 25, 2017
11:00 am**

PUBLIC COMMENTS

None.

CALL TO ORDER

Edward Lujano, Bloss CEO, called the meeting to order at 11:00 am.

ROLL CALL

Present: Edward Lujano, Bloss CEO; Fily Cale, Executive Assistan;
Dawnita Castle, CFO; Rosalie Heppner, Committee Member and
Glenn Arnold, Committee Member

Others Present: Kylene Powell, CDSC Administrator and David Thompson, CDSC

Absent: None

APPROVAL OF AGENDA

A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve the July 25, 2017 agenda as presented. Motion carried.

APPROVAL OF MINUTES

A. June 27, 2017 Meeting Minutes, Exhibit 1

A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve and accept the June 27, 2017 Meeting minutes as presented, Exhibit 1. Motion carried.

FINANCIAL REPORT

A. June 2017 Financials, Exhibit 2

Dawnita Castle reported that for June 2017, CDSC had treated 147 patients and recorded a net loss in the amount of \$93,587. Visits were down by 46% from the prior month and revenues 45%. The revenue per case stayed consistent at \$1,357 per visit and expenses at \$1,994.

Edward Lujano stated that the referrals had taken a dip and are slowly increasing weekly. Providers are still referring, it is the patients who are hesitant and want to be referred elsewhere.

A motion was made / seconded, (Rosalie Heppner / Glenn Arnold) to approve and accept the June 2017 Financial Report as presented, Exhibit 2. Motion carried.

ADMINISTRATOR REPORT, EXHIBIT 3

David Thompson reported they have been rebuilding the business but it takes time. On the referral side, Sonny Vasquez, has been receiving positive feedback from the referring partners. Two providers have elected not to continue referring to CDSC, but they were not a source of many referrals.

The legislative efforts did not pass bill AB15. But the recommendation that was put out for an increase in funding was followed up and there is much speculation that there will be a significant increase in Denti-Cal rates. There could be a potential 40% increase in these rates across the board starting July 1, 2017 and would be paid retroactively.

Edward Lujano stated that several weeks ago he had a general staff meeting with lunch for the staff and had a good conversation with what has happened and where we currently are at. Staff was reassured that based on all of the reports and fact finding that we have heard and seen, the staff did everything in their power and appropriate to the care. Kylene Powell was in attendance.

OLD BUSINESS

None.

NEW BUSINESS

A. Policies & Procedures Recommendation, Exhibit 4

None.

B. Credentialing / Privileging Recommendation

None.

AGENDA FOR CLOSED SESSION

Section 1461 of the Health and Safety Code – Quality Management.

NEXT MEETING DATE

Rosalie Heppner asked if the Advisory Committee meeting could be held at 10:30 am next month.

The next Advisory Committee Meeting will be held Tuesday, August 22, 2017 at 10:30 a.m.

ADJOURNMENT

As there was no further business, the meeting adjourned into closed session at 10:37 am for the Quality Report under Section 1461 Quality Management.

The meeting reconvened into public session at 10:39 am and adjourned. No action taken.

Respectfully Submitted,

Rosalie Heppner
Advisory Committee Chair

Edward Lujano
Chief Executive Officer

**CHILDREN'S DENTAL SURGERY CENTER (CDSC)
Period Ended July 2017**

July Financial Statements:

Balance Sheet (**yellow**)

Detail Income Statement Prior Month Comparison (**blue**)

Profit & Loss YTD Income Statement (**lilac**)

Income Statement per Case Analyses (**white**)

April Check Detail (**goldenrod**)

A/R Aging (**white**)

A/R Activity Summary (**pink**)

Monthly Billing by Insurance (**green**)

RUN DATE: 08/19/17
 RUN TIME: 1136
 RUN USER: DAMEDA

Castle Family Health Centers GL **LIVE**

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 RUN: CDSC REPORTS RPT: SCBSDTL1 FMT: BSPRIMO1

CHILDRENS DENTAL SURGERY CENTER
 DETAIL BALANCE SHEET
 PRIOR MONTH COMPARISON
 JUL 2017

	JUL 2017	JUN 2017	\$ CHANGE	% CHANGE
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS				
CDSC CASH - NEW GENERAL CHK	265,899	110,964	154,936	139.63%
CDSC CASH - GENERAL CHECKING	17,373	120,412	(103,039)	(85.57)%
CDSC CASH - PETTY	300	300	0	0.00%
CDSC CASH - CHANGE FUNDS	100	100	0	0.00%
TOTAL CASH AND EQUIVALENTS	283,672	231,775	51,897	22.39%
PATIENT ACCOUNTS RECEIVABLE				
CDSC A/R OPENDENT	1,113,056	1,151,212	(38,156)	(3.31)%
TOTAL PATIENT ACCOUNTS RECEIVABLE	1,113,056	1,151,212	(38,156)	(3.31)%
ALLOWANCES				
CDSC ALLOWANCE - OPENDENT	(861,166)	(861,391)	224	(0.03)%
NET PATIENT ACCOUNTS RECEIVABLE	251,890	289,821	(37,932)	(13.09)%
OTHER RECEIVABLES				
CDSC GRANTS RECEIVABLE	833	0	833	
ALLOWANCES FOR OTHER RECEIVABLES				
NET OTHER ACCOUNTS RECEIVABLE	833	0	833	
INVENTORY				
CDSC INVENTORY	56,281	56,800	(519)	(0.91)%
CDSC TAX ON INVENTORY ITMES	(2,811)	(2,729)	(81)	2.98%
TOTAL INVENTORY	53,470	54,071	(600)	(1.11)%
PREPAID EXPENSES AND DEPOSITS				
CDSC PREAPIED INS	3,000	3,000	0	0.00%
CDSC PREPAID RENT	61,331	61,331	0	0.00%
CDSC PREPAID EXPENSE - MANUAL	8,742	6,051	2,691	44.48%
CDSC PREPAID EXPENSE-SYSTEM	310	58	252	437.55%
TOTAL PREPAID EXPENSES AND DEPOSITS	73,383	70,439	2,944	4.18%
TOTAL CURRENT ASSETS	663,248	646,106	17,142	2.65%

RUN DATE: 08/19/17
 RUN TIME: 1136
 RUN USER: DAMEDA

Castle Family Health Centers GL **LIVE**

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 RUN: CDSC REPORTS RPT: SCBSDTL1 FMT: BSPRIM01

CHILDRENS DENTAL SURGERY CENTER
 DETAIL BALANCE SHEET
 PRIOR MONTH COMPARISON
 JUL 2017

	JUL 2017	JUN 2017	\$ CHANGE	% CHANGE
NON-CURRENT ASSETS				
PROPERTY, PLANT, AND EQUIPMENT				
CDSC EQUIPMENT - FIXED	88,850	88,850	0	0.00%
CDSC LEASEHOLD IMPROVEMENTS	96,752	96,752	0	0.00%
CDSC EQUIPMENT - MAJOR MOVABLE	327,951	327,951	0	0.00%
CDSC EQUIPMENT - MINOR	87,194	87,194	0	0.00%
TOTAL PROPERTY PLANT AND EQUIPMENT	600,747	600,747	0	0.00%
ACCUMULATED DEPRECIATION				
CDSC ACCUM DEPREC BLDG IMPROV	(41,149)	(40,535)	(614)	1.51%
CDSC ACCUM DEPREC - FIXED EQUI	(62,716)	(62,377)	(338)	0.54%
CDSC ACCUM DEPEREC - MINOR	(63,377)	(62,500)	(876)	1.40%
CDSC ACCUM DEPREC MAJOR EQP	(294,122)	(292,107)	(2,015)	0.69%
TOTAL ACCUMULATED DEPRECIATION	(461,363)	(457,520)	(3,843)	0.84%
NET PROPERTY, PLANT, AND EQUIPMENT	139,384	143,227	(3,843)	(2.68)%
ASSETS LIMITED AS TO USE				
OTHER ASSETS				
TOTAL ASSETS LIMITED AS TO USE	139,384	143,227	(3,843)	(2.68)%
TOTAL ASSETS	802,632	789,334	13,299	1.68%
LIABILITIES AND FUND BALANCES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE				
CDSC ACCOUNTS PAYABLE VENDORS	21,831	28,712	6,881	(23.96)%
CDSC AP ACCRUALS	15,329	23,611	8,282	(35.08)%
CDSC OTHER ACCOUNTS PAYABLE	29,087	26,650	(2,437)	9.14%
CDSC BLOSS PAYABLE	3,215,947	3,106,238	(109,709)	3.53%

RUN DATE: 08/19/17
 RUN TIME: 1136
 RUN USER: DAMEDA

Castle Family Health Centers GL **LIVE**

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CHILDRENS DENTAL SURGERY CENTER
 DETAIL BALANCE SHEET
 PRIOR MONTH COMPARISON
 JUL 2017

	JUL 2017	JUN 2017	\$ CHANGE	% CHANGE
TOTAL ACCOUNTS PAYABLE	3,282,194	3,185,211	(96,983)	3.04%
ACCRUED PAYROLL				
CDSC ACCRUED SALARY AND WAGES	27,781	27,285	(496)	1.82%
CDSC ACCRUED VACATION	15,676	16,230	554	(3.42)%
TOTAL ACCRUED PAYROLL	43,456	43,515	59	(0.13)%
OTHER CURRENT LIABILITIES				
INTERCORPORATE TRANSFERS				
TOTAL CURRENT LIABILITIES	3,325,650	3,228,726	(96,924)	3.00%
LONG TERM LIABILITIES				
TOTAL LIABILITIES	3,325,650	3,228,726	(96,924)	3.00%
EQUITY				
CAPITAL - CDSC BLOSS	(1,504,059)	(1,585,605)	(81,546)	(5.14)%
CAPITAL - CDSC US DENTAL	(809,878)	(853,787)	(43,909)	(5.14)%
CURRENT YR NET INCOME (LOSS)	(209,080)	0	209,080	
TOTAL EQUITY	(2,523,018)	(2,439,392)	83,625	3.43%
TOTAL LIABILITIES AND EQUITY	802,632	789,334	(13,299)	1.68%

RUN DATE: 08/19/17
 RUN TIME: 1153
 RUN USER: DAMEDA

Castle Family Health Centers GL **LIVE**

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CHILDRENS DENTAL SURGERY CENTER
 DETAIL INCOME STATEMENT
 PRIOR MONTH COMPARISON
 JUL 2017

	JUL 2017 ACTUAL	JUN 2017 ACTUAL	\$ VARIANCE	% VARIANCE
REVENUES				
OTHER / OP	147,522	210,032	(62,510)	(29.76)%
TOTAL PATIENT REVENUE	<u>147,522</u>	<u>210,032</u>	<u>(62,510)</u>	<u>(29.76)%</u>
DEDUCTIONS FROM REVENUES				
DENTAL SURGERY REV DED	7,376	10,502	3,126	29.76%
TOTAL DEDUCTIONS FROM REVENUE	<u>7,376</u>	<u>10,502</u>	<u>3,126</u>	<u>29.76%</u>
NET PATIENT REVENUE	<u>140,146</u>	<u>199,530</u>	<u>(59,384)</u>	<u>(29.76)%</u>
OTHER OPERATING REVENUE				
CDSC A/P DISCOUNTS TAKEN	2	0	2	
TOTAL OTHER OPERATING REVENUE	<u>2</u>	<u>0</u>	<u>2</u>	
TOTAL NET OPERATING REVENUE	<u><u>140,148</u></u>	<u><u>199,530</u></u>	<u><u>(59,383)</u></u>	<u><u>(29.76)%</u></u>
EXPENSES				
SALARIES				
MANAGEMENT AND SUPERVISION	9,875	5,570	(4,305)	(77.29)%
TECHNICAL AND SPECIALIST	4,232	4,232	0	0.00%
REGISTERED NURSE	11,314	13,318	2,004	15.05%
LISCENSED VOCATIONAL NURSE	4,609	6,896	2,287	33.16%
MEDICAL ASSISTANTS	11,655	12,421	766	6.17%
CLERICAL	8,221	10,182	1,961	19.26%
TOTAL SALARIES	<u>49,905</u>	<u>52,618</u>	<u>2,713</u>	<u>5.16%</u>
BENEFITS				
FICA	3,832	3,903	71	1.82%
HEALTH INSURANCE	3,647	4,404	756	17.18%
WORKERS COMPENSATION	1,398	1,398	0	0.00%
TOTAL BENEFITS	<u>8,878</u>	<u>9,705</u>	<u>827</u>	<u>8.52%</u>
TOTAL SALARIES AND BENEFITS	58,783	62,323	3,540	5.68%
PROFESSIONAL FEES				

CHILDRENS DENTAL SURGERY CENTER
 DETAIL INCOME STATEMENT
 PRIOR MONTH COMPARISON
 JUL 2017

	JUL 2017 ACTUAL	JUN 2017 ACTUAL	\$ VARIANCE	% VARIANCE
CONSULTING & MANAGEMENT	13,779	13,785	6	0.05%
LEGAL	71	0	(71)	
ACCOUNTING / AUDIT	850	850	0	0.00%
OTHER CONTRACTED SERVICE	5,403	9,226	3,823	41.43%
ANESTHESIOLOGIST	24,100	37,810	13,710	36.26%
DENTIST	25,221	35,590	10,369	29.13%
TOTAL PROFESSIONAL FEES	69,424	97,261	27,837	28.62%
SUPPLIES				
DENTAL SUPPLIES	3,084	23,011	19,927	86.60%
PHARMACEUTICALS	1,740	2,231	490	21.99%
OTHER MEDICAL SUPPLIES	6,483	11,358	4,876	42.92%
FOOD	34	786	752	95.72%
LINEN	4,103	3,292	(812)	(24.65)%
OFFICE SUPPLIES	887	400	(487)	(121.79)%
INSTRUMENTS & MINOR EQUIPMENT	191	477	286	60.03%
OTHER MINOR EQUIPMENT	3,499	67	(3,432)	(5,099.81)%
OTHER NON-MEDICAL SUPPLIES	317	1,027	709	69.11%
INVENTORY ADJUSTMENTS	(810)	363	1,173	323.25%
FREIGHT ON PURCHASES	70	172	102	59.29%
GROSS VARIANCE	0	0	0	100.00%
SALES TAX AND VARIANCE	18	19	1	5.78%
TOTAL SUPPLIES	19,615	43,202	23,586	54.60%
PURCHASED SERVICES				
REPAIRS AND MAINTENANCE	3,243	8,214	4,971	60.52%
MANAGEMENT SERVICES	200	200	0	0.00%
OTHER PURCHASED SERVICES	20,858	29,930	9,072	30.31%
TOTAL PURCHASED SERVICES	24,300	38,344	14,043	36.62%
DEPRECIATION				
DEPREC-LEASEHOLD IMPROVEMENTS	614	614	0	0.00%
DEPREC-EQUIPMENT	3,229	3,087	(143)	(4.63)%
TOTAL DEPRECIATION	3,843	3,700	(143)	(3.86)%
RENTS AND LEASES				
RENTAL - BUILDING	31,938	31,938	0	0.00%
RENTAL - EQUIPMENT	313	152	(161)	(105.87)%
TOTAL RENTS AND LEASES	32,251	32,090	(161)	(0.50)%
UTILITIES				

CHILDRENS DENTAL SURGERY CENTER
 DETAIL INCOME STATEMENT
 PRIOR MONTH COMPARISON
 JUL 2017

	JUL 2017 ACTUAL	JUN 2017 ACTUAL	\$ VARIANCE	% VARIANCE
ELECTRICITY	7,439	5,069	(2,371)	(46.77)%
NATURAL GAS	531	604	74	12.16%
UTILITIES - OTHER	455	455	0	0.00%
TOTAL UTILITIES	8,425	6,128	(2,297)	(37.49)%
OTHER OPERATING EXPENSES				
MALPRACTICE INSURANCE	1,402	1,402	0	0.00%
INSURANCE	650	324	(326)	(100.50)%
TAX AND LICENSE	2,810	4,296	1,486	34.59%
OTHER UNASSIGND COSTS	551	326	(225)	(69.00)%
TELEPHONE	941	914	(27)	(3.00)%
SUBSCRIPTIONS & DUES	0	18	18	100.00%
TRAINING	49	40	(9)	(21.66)%
TRAVEL	629	1,456	827	56.81%
ADVERTISING	455	413	(43)	(10.32)%
OTHER EXPENSES	479	604	125	20.74%
CONTINGENCY EXP	0	(1,000)	(1,000)	100.00%
TOTAL OTHER OPERATING EXPENSE	7,966	8,793	827	9.41%
TOTAL OPERATING EXPENSE	224,607	291,839	67,232	23.04%
NET INCOME FROM OPERATIONS	(84,459)	(92,309)	7,850	(8.50)%
NON-OPERATING REVENUES				
GRANT REVENUE	833	0	833	
TOTAL NON-OPERATING REVENUE	833	0	833	
NET NON-OPERATING INCOME	833	0	833	
NET INCOME	(83,625)	(92,309)	8,683	(9.41)%
** STATISTICS **				
VISITS	105	147	42	28.57%

BLOSS MEMORIAL HEALTHCARE DISTRICT

Month of July 2017

	<u>INCOME STATEMENT</u>	<u>\$ PER CASE</u>
	CDSC	CDSC
NUMBER OF CASES	<u>105</u>	<u>105</u>
NET PATIENT REVENUE	140,146	1,335
OTHER REVENUE	<u>2</u>	<u>0</u>
TOTAL NET OPERATING REVENUE	<u>140,148</u>	<u>1,335</u>
OPERATING EXPENSES		
SALARIES AND WAGES	49,905	475
EMPLOYEE BENEFITS	8,878	85
PROFESSIONAL FEES	69,424	661
SUPPLIES	19,615	187
PURCHASED SERVICES	24,300	231
DEPRECIATION	3,843	37
RENT	32,251	307
UTILITIES	8,425	80
INSURANCE	2,053	20
OTHER EXPENSES	5,913	56
TOTAL OPERATING EXPENSE	<u>224,607</u>	<u>2,139</u>
NET INCOME FROM OPERATIONS	(84,459)	(804)
NON-OPERATING REVENUE	<u>833</u>	
NET INCOME	<u><u>(83,625)</u></u>	<u><u>(796)</u></u>

**Children's Dental Surgery Center
July-17**

Auto Debits - Old Account

Bank Fees 211.50

Grand Total 211.50

Children's Dental Surgery Center

Auto Debits - New Account

Bank Fees 339.31

The Hartford - Automatic Payment 196.50

Midwest Insurance 1,398.00

Grand Total 1,933.81

RUN DATE: 07/31/17
 RUN TIME: 1451
 RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
 CHECK REGISTER BY DATE

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CDSC
 FROM 07/01/17 TO END

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
07/05/17	005567	C0016	AIRGAS USA, LLC	ISSUED	07/05/17	453.88	
07/05/17	005568	C0020	ALSCO	ISSUED	07/05/17	825.83	
07/05/17	005569	C0035	CITY OF STOCKTON	ISSUED	07/05/17	172.00	
07/05/17	005570	C0005	HENRY SCHEIN DENTAL (1542017)	ISSUED	07/05/17	116.30	
07/05/17	005571	C0071	OFFICETEAM	ISSUED	07/05/17	649.47	
07/05/17	005572	C0091	PHARMEDIUM	ISSUED	07/05/17	216.65	
07/05/17	005573	C0095	QUALITY ASSURANCE SERVICES, INC.	ISSUED	07/05/17	350.00	
07/05/17	005574	C0017	SOMTHIN' FISHY	ISSUED	07/05/17	90.00	
07/13/17	005575	C0067	ABM BUILDING SOLUTIONS, LLC	ISSUED	07/13/17	760.00	
07/13/17	005576	C0055	ISING'S CULLIGAN/SAN JOAQUIN	ISSUED	07/13/17	36.00	
07/13/17	005577	C0094	DELTA PROTECTIVE SERVICES	ISSUED	07/13/17	1189.08	
07/13/17	005578	C0040	DENOVO	ISSUED	07/13/17	241.87	
07/13/17	005579	C0063	FEDEX	ISSUED	07/13/17	20.81	
07/13/17	005580	C0005	HENRY SCHEIN DENTAL (1542017)	ISSUED	07/13/17	11947.67	
07/13/17	005581	C0059	HENRY SCHEIN MEDICAL (02696956)	ISSUED	07/13/17	6763.64	
07/13/17	005582	C0003	MCKESSON MEDICAL SURGICAL(54363856)	ISSUED	07/13/17	243.83	
07/13/17	005583	C0037	NUSMILE PEDIATRIC CROWNS (CDSC)	ISSUED	07/13/17	404.00	
07/13/17	005584	C0013	OFFICE DEPOT	ISSUED	07/13/17	28.87	
07/13/17	005585	C0071	OFFICETEAM	ISSUED	07/13/17	1559.44	
07/13/17	005586	C0025	OPEN DENTAL SOFTWARE	ISSUED	07/13/17	99.00	
07/19/17	005587	C0030	BLOSS MEMORIAL HEALTHCARE DISTRICT	ISSUED	07/19/17	52919.42	
07/19/17	005588	C0045	CLARK PEST CONTROL	ISSUED	07/19/17	69.00	
07/19/17	005589	C0059	HENRY SCHEIN MEDICAL (02696956)	ISSUED	07/19/17	90.00	
07/19/17	005590	C0039	HcBInte1	ISSUED	07/19/17	22633.13	
07/19/17	005591	C0003	MCKESSON MEDICAL SURGICAL(54363856)	ISSUED	07/19/17	1753.93	
07/19/17	005592	C0013	OFFICE DEPOT	ISSUED	07/19/17	192.57	
07/19/17	005593	C0092	PACIFIC STORAGE COMPANY	ISSUED	07/19/17	25.00	
			REMITTED TO: PACIFIC RECORDS MANAGEMENT (1207)				
07/19/17	005594	C0008	CALIFORNIA DEPARTMENT OF PUBLIC	ISSUED	07/19/17	113.00	
07/27/17	005595	C0029	A SIMPLE SOLUTION INC.	ISSUED	07/27/17	473.50	
07/27/17	005596	C0067	ABM BUILDING SOLUTIONS, LLC	ISSUED	07/27/17	457.00	
07/27/17	005597	C0002	ADVANCED SECURITY TECHNOLOGIES	ISSUED	07/27/17	105.06	
			REMITTED TO: ADVANCED SECURITY TECHNOLOGIES				
07/27/17	005598	C0016	AIRGAS USA, LLC	ISSUED	07/27/17	1299.18	
07/27/17	005599	C0020	ALSCO	ISSUED	07/27/17	3286.06	
07/27/17	005600	C0070	BAKER MANCOCK & JENSEN	ISSUED	07/27/17	70.70	
07/27/17	005601	C0047	CERTIFIED MEDICAL TESTING	ISSUED	07/27/17	650.00	
07/27/17	005602	C0015	COMCAST (8155 60 067 0975070)	ISSUED	07/27/17	139.38	
07/27/17	005603	C0063	FEDEX	ISSUED	07/27/17	30.40	
07/27/17	005604	C0051	FIRST INSURANCE FUNDING CORP.	ISSUED	07/27/17	1402.20	
07/27/17	005605	C0059	HENRY SCHEIN MEDICAL (02696956)	ISSUED	07/27/17	198.44	
07/27/17	005606	C0044	JIVE COMMUNICATIONS INC	ISSUED	07/27/17	462.33	
07/27/17	005607	C0023	MAINLINE MEDICAL INC	ISSUED	07/27/17	211.78	
07/27/17	005608	C0048	MULTIMEDICAL SYSTEMS	ISSUED	07/27/17	552.90	
07/27/17	005609	C0003	MCKESSON MEDICAL SURGICAL(54363856)	ISSUED	07/27/17	29.80	
07/27/17	005610	C0013	OFFICE DEPOT	ISSUED	07/27/17	119.93	
07/27/17	005611	C0025	OPEN DENTAL SOFTWARE	ISSUED	07/27/17	99.00	

RUN DATE: 07/31/17
RUN TIME: 1451
RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
CHECK REGISTER BY DATE

CDSC
FROM 07/01/17 TO END

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
07/27/17	005612	C0022	PGE (1178141465-8)	ISSUED	07/27/17	7969.87	
07/27/17	005613	C0091	PHARMEDIUM	ISSUED	07/27/17	149.15	
07/27/17	005614	C0042	PITNEY BOWES INC	ISSUED	07/27/17	173.64	
07/27/17	005615	C0032	PURCHASE POWER	ISSUED	07/27/17	260.91	
07/27/17	005616	C0017	SOMTHIN' FISHY	ISSUED	07/27/17	100.00	
07/27/17	005617	C0028	TPX COMMUNICATIONS	ISSUED	07/27/17	434.89	
07/27/17	005618	C0012	VALLEY YELLOW PAGES	ISSUED	07/27/17	300.11	
07/27/17	005619	C0014	VANGUARD CLEANING SYSTEMS	ISSUED	07/27/17	1095.00	
TOTAL \$						124035.62	

RUN DATE: 07/31/17
RUN TIME: 1451
RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
CHECK REGISTER BY DATE

OLDCDSC
FROM 07/01/17 TO END

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
07/24/17	001546	CBLOS	BLOSS/USDENTAL	ISSUED	07/24/17	190000.00	
TOTAL \$						190000.00	

CHILDREN'S DENTAL SURGERY CENTER
 ACCOUNTS RECEIVABLE AGING SCHEDULE
 EXCLUDES OUTSIDE COLLECTIONS ACCOUNTS
 12 MONTH SUMMARY

	TOTAL	0 - 30	31 - 60	61 - 90	90 +	% < 60 DAYS
Aug-16	1,254,267	292,326	28,788	13,535	919,618	25.60%
Sep-16	1,218,207	234,017	59,155	8,569	916,466	24.07%
Oct-16	1,192,054	216,116	39,213	6,248	930,477	21.42%
Nov-16	1,293,461	326,384	32,464	24,918	909,694	27.74%
Dec-16	1,134,114	129,521	93,250	20,695	890,648	19.64%
Jan-17	1,204,616	223,549	50,966	44,158	885,943	22.79%
Feb-17	1,259,223	269,682	57,752	32,399	899,391	26.00%
Mar-17	1,226,213	236,682	61,627	32,487	895,418	24.33%
Apr-17	1,270,454	265,666	77,354	29,735	897,700	27.00%
May-17	1,404,388	384,072	85,967	31,152	903,197	33.47%
Jun-17	1,151,212	189,532	65,556	23,411	872,713	22.16%
Jul-17	1,113,056	141,948	60,458	34,492	876,158	18.18%
% OF TOTAL		12.75%	5.43%	3.10%	78.72%	

CHILDRENS DENTAL SURGERY CENTER
 12 MONTH SUMMARY
 SUMMARY A/R ACTIVITY REPORT

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-14	May-17	Jun-17	Jul-17	Jun-17 Jul-17 CHANGE
BEG BALANCE	1,205,837	1,254,267	1,218,207	1,192,054	1,293,461	1,134,114	1,204,616	1,259,223	1,226,213	1,270,454	1,404,388	1,151,212	
CHARGES	359,115	309,618	334,488	386,882	238,111	320,897	329,442	350,566	350,044	399,455	210,032	147,522	(62,510)
PAYMENTS LESS REFUN	(296,040)	(332,807)	(348,017)	(266,145)	(387,215)	(233,673)	(259,207)	(366,471)	(288,569)	(245,038)	(452,663)	(178,078)	(274,585)
ADJUSTMENTS	(14,645)	(12,871)	(12,624)	(19,331)	(10,243)	(16,722)	(15,627)	(17,105)	(17,233)	(20,483)	(10,545)	(7,601)	(2,945)
NET IN(DE)CREASE	48,430	(36,061)	(26,153)	101,407	(159,347)	70,502	54,608	(33,010)	44,242	133,934	(253,176)	(38,156)	
END BALANCE	1,254,267	1,218,207	1,192,054	1,293,461	1,134,114	1,204,616	1,259,223	1,226,213	1,270,454	1,404,388	1,151,212	1,113,056	(38,156)
COLLECTION % *	95.29%	96.28%	96.50%	93.23%	97.42%	93.32%	94.31%	95.54%	94.36%	92.29%	97.72%	95.91%	-1.82
ADJUSTMENT %	4.71%	3.72%	3.50%	6.77%	2.58%	6.68%	5.69%	4.46%	5.64%	7.71%	2.28%	4.09%	1.82
DAYS IN A/R ***	112.29	121.20	109.32	114.17	108.74	117.16	127.56	110.26	109.77	117.45	109.18	135.27	26.09

*COLLECTION % = PAYMENTS DIVIDED BY TOTAL PAYMENTS & ADJUSTMENTS.
 *** 3 MONTH ROLLING AVERAGE CHARGES / LAST 3 MONTHS # WORKDAYS

**POLICIES & PROCEDURES
RECOMMENDATION**



TITLE: Guidelines for when to call for a Registered Nurse intraoperatively

PURPOSE: To provide guidelines and support for the anesthesia provider in the event of an unexpected event.

POLICY: A RN will be called to assist in the following circumstances.

- Hypotension lasting more than one minute

The following table is a reference for normal blood pressure ranges according to age

Age	Systolic Pressure (mm Hg)	Diastolic Pressure (mm Hg)	Mean Arterial Pressure (mm Hg)
Infant (1-12 months)	72-104	37-56	50-62
Toddler (1-2 years)	86-106	42-63	49-62
Preschooler (3-5 years)	89-112	46-72	58-69
School-age (6-9 years)	97-115	57-76	66-72
Preadolescent (10-12 years)	102-120	61-80	71-79

*Values obtained by Pediatric Advanced Life Support, American Heart Association, 2015

- The above table is a guide to help determine if hypotension is present. However, it is not there are variances based upon gender and growth percentile of a child. It will be at the anesthesia provider's discretion to determine when hypotension is present.

- Unable to obtain intravenous access
- Seizure
- Bronchospasm/Laryngospasm
- Oxygen saturation less than 90% for more than 30 seconds
- Arrhythmia

These guidelines are not all inclusive. It will be at the anesthesia provider's discretion if additional support is needed.