

BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
CHILDREN'S DENTAL SURGERY CENTER (CDSC)
Advisory Committee Meeting
Executive Conference Room
Tuesday, October 25, 2016
11:00 am

AGENDA FOR PUBLIC SESSION

I. PUBLIC COMMENTS

“Comments can be made concerning any matter within the Partnership’s jurisdiction; but if the matter is not on the agenda, there will be no discussion of the issue. A person addressing the Partnership will be limited to 5 minutes.”

	<u>ACTION</u>	<u>EXHIBIT</u>
II. CALL TO ORDER		
III. ROLL CALL		
IV. APPROVAL OF AGENDA	*	
V. APPROVAL OF MINUTES		
A. September 27, 2016 Meeting Minutes	*	1
VI. FINANCIAL REPORT		
A. September 2016 Financials	*	2
VII. ADMINISTRATOR REPORT		
VIII. REPORTS		
IX. OLD BUSINESS		
X. NEW BUSINESS		
A. Policies & Procedures Recommendation	*	
B. Credentialing / Privileging Recommendation	*	
XI. AGENDA FOR CLOSED SESSION		
Closed Session Items Pursuant the Brown Act will be:		
1. Section 54954.5(h) Report Involving Trade Secrets – Regarding New Services.		
Estimated date of public disclosure will be in 2016		
2. Section 54954.5 (c); 54956.9 Conference with Legal Counsel for Initiation of Litigation.		
3. Section 1461 of the Health and Safety Code – Quality Management.		
4. Section 54957 Personnel Actions.		
XII. NEXT MEETING DATE		
XIII. ADJOURNMENT		

**BLOSS MEMORIAL HEALTHCARE DISTRICT, A Public Entity (BMHD)
U.S. DENTAL SURGERY
d/b/a CHILDREN'S DENTAL SURGERY CENTER (CDSC)
Advisory Committee Meeting
Executive Conference Room
Tuesday, September 27, 2016
11:00 a.m.**

PUBLIC COMMENTS

None.

CALL TO ORDER

Edward Lujano, Bloss CEO, called the meeting to order at 11:00 am.

ROLL CALL

Present: Edward Lujano, Bloss CEO; Rosalie Heppner, Committee Member; Alfonse Peterson, Committee Member

Others Present: Dawnita Castle, Senior Accountant and Fily Cale, Executive Assistant;

Absent: Bill Able, CFO and David Thompson, CDSC Administrator

APPROVAL OF AGENDA

A motion was made / seconded, (Rosalie Heppner / Alfonse Peterson) to approve the September 27, 2016 agenda as presented. Motion carried.

APPROVAL OF MINUTES

A. August 23, 2016 Meeting Minutes, Exhibit 1

A motion was made / seconded, (Alfonse Peterson / Rosalie Heppner) to approve and accept the August 23, 2016 Meeting minutes, Exhibit 1. Motion carried.

FINANCIAL REPORT

A. August 2016 Financials, Exhibit 2

Dawnita Castle reported that while working on the cash clearing for the month of August 2016, it was discovered that EOB's and credit card information for the CDSC providers is coming over with BMHD address. Payments are now received via a POS card that you download and don't receive a physical check. David Thompson, Administrator is aware of this and working on it to get it corrected.

For August 2016, CDSC treated 254 patients and recorded a net profit of \$1,479 compared to a net loss of \$40,970 the prior month. Net revenue per case was \$1,323 and expenses per case was \$1,320. Revenues were up about 40% from the prior month and expenses were up 23%.

Edward Lujano commented that in July the numbers had dropped with Dr. Dang leaving so early in the month.

A motion was made / seconded, (Rosalie Heppner / Alfonse Peterson) to approve and accept the August 2016 Financial Report, Exhibit 2. Motion carried.

ADMINISTRATOR REPORT, EXHIBIT 3

Edward Lujano provided a report from David Thompson, who is out today. Providers are stable and they are currently going to credential Dr. Haung and Dr. Baynes this week. Sabrina Cooksey, HR Director, has been working on getting both providers' paperwork to get them in the provider panel for both CDSC and CCDSC.

New matrixes for both dental centers have been put in place. We are utilizing the incentives for September, October and November. Goals and incentive have been put in place for both patient care and customer service. We are looking at the numbers coming in, conversion rate and a secret shopper who will call in to see if staff is giving them the proper information. New criteria is also being set up for incentives for the employees as well as looking at the cancellation rates and the average per OR, injuries and making sure the employee goals are courteous, knowledgeable and professional.

Staff was given their increases after three years and they wanted to say thank you to the board for remembering them.

REPORTS

None.

OLD BUSINESS

None.

NEW BUSINESS

A. Policies & Procedures Recommendation, Exhibit 4

None.

B. Credentialing / Privileging Recommendation

None.

AGENDA FOR CLOSED SESSION

Edward Lujano stated that there will be discussion under Section 1461 Quality Management.

NEXT MEETING DATE

The next Governance Meeting will be held Tuesday, October 25, 2016 at 11:00 a.m.

ADJOURNMENT

As there was no further business, the meeting adjourned into closed session at 11:09 am.

The meeting reconvened into public session at 11:25 am and adjourned. No action taken.

Respectfully Submitted,

Alfonse Peterson
Committee Member

Edward Lujano
Chief Executive Officer

**CHILDREN'S DENTAL SURGERY CENTER (CDSC)
Period Ended September 2016**

September Financial Statements:

Balance Sheet (**yellow**)

Detail Income Statement Prior Month Comparison (**blue**)

Profit & Loss YTD Income Statement (**lilac**)

Income Statement per Case Analyses (**white**)

April Check Detail (**goldenrod**)

A/R Aging (**white**)

A/R Activity Summary (**pink**)

Monthly Billing by Insurance (**green**)

RUN DATE: 10/18/16
 RUN TIME: 1515
 RUN USER: DAMEDA

Castle Family Health Centers GL **LIVE**

PAGE 1
 RUN: CDSC REPORTS RPT: SCBSDL1 FMT: BSPRIMO1

CHILDRENS DENTAL SURGERY CENTER
 DETAIL BALANCE SHEET
 PRIOR MONTH COMPARISON
 SEP 2016

	SEP 2016	AUG 2016	\$ CHANGE	% CHANGE
ASSETS				
CURRENT ASSETS				
CASH AND EQUIVALENTS				
CDSC CASH - NEW GENERAL CHK	44,022	52,680	(8,658)	(16.44)%
CDSC CASH - GENERAL CHECKING	60,280	57,288	2,992	5.22%
CDSC CASH - PETTY	300	300	0	0.00%
CDSC CASH - CHANGE FUNDS	100	100	0	0.00%
TOTAL CASH AND EQUIVALENTS	104,702	110,368	(5,667)	(5.13)%
PATIENT ACCOUNTS RECEIVABLE				
CDSC A/R OPENDENT	1,218,207	1,254,267	(36,061)	(2.88)%
CDSC CASH CLEARING OPENDENT	398	398	0	0.00%
TOTAL PATIENT ACCOUNTS RECEIVABLE	1,218,605	1,254,665	(36,061)	(2.87)%
ALLOWANCES				
CDSC ALLOWANCE - OPENDENT	(821,078)	(808,343)	(12,735)	1.58%
NET PATIENT ACCOUNTS RECEIVABLE	397,526	446,322	(48,795)	(10.93)%
OTHER RECEIVABLES				
CDSC OTHER ACCOUNTS RECEIVABLE	0	432	(432)	(100.00)%
ALLOWANCES FOR OTHER RECEIVABLES				
NET OTHER ACCOUNTS RECEIVABLE	0	432	(432)	(100.00)%
INVENTORY				
CDSC INVENTORY	47,998	43,911	4,087	9.31%
CDSC TAX ON INVENTORY ITMES	(3,596)	(3,534)	(62)	1.75%
TOTAL INVENTORY	44,403	40,378	4,025	9.97%
PREPAID EXPENSES AND DEPOSITS				
CDSC PREPAID INS	3,000	299	2,701	903.34%
CDSC PREPAID RENT	60,457	60,457	0	0.00%
CDSC PREPAID EXPENSE - MANUAL	8,928	12,724	(3,796)	(29.83)%
CDSC PREPAID EXPENSE-SYSTEM	58	58	0	0.00%
TOTAL PREPAID EXPENSES AND DEPOSITS	72,442	73,537	(1,095)	(1.49)%
TOTAL CURRENT ASSETS	619,073	671,036	(51,963)	(7.74)%

RUN DATE: 10/18/16
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Castle Family Health Centers GL **LIVE**

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CHILDRENS DENTAL SURGERY CENTER
 DETAIL BALANCE SHEET
 PRIOR MONTH COMPARISON
 SEP 2016

	SEP 2016	AUG 2016	\$ CHANGE	% CHANGE
NON-CURRENT ASSETS				
PROPERTY, PLANT, AND EQUIPMENT				
CDSC EQUIPMENT - FIXED	88,850	88,850	0	0.00%
CDSC LEASEHOLD IMPROVEMENTS	94,666	94,666	0	0.00%
CDSC EQUIPMENT - MAJOR MOVABLE	327,951	327,951	0	0.00%
CDSC EQUIPMENT - MINOR	78,629	78,629	0	0.00%
TOTAL PROPERTY PLANT AND EQUIPMENT	590,096	590,096	0	0.00%
ACCUMULATED DEPRECIATION				
CDSC ACCUM DEPREC BLDG IMPROV	(35,221)	(34,642)	(579)	1.67%
CDSC ACCUM DEPREC - FIXED EQUI	(59,333)	(58,994)	(338)	0.57%
CDSC ACCUM DEPEREC - MINOR	(55,897)	(55,164)	(734)	1.33%
CDSC ACCUM DEPREC MAJOR EQP	(273,975)	(271,960)	(2,015)	0.74%
TOTAL ACCUMULATED DEPRECIATION	(424,425)	(420,759)	(3,666)	0.87%
NET PROPERTY, PLANT, AND EQUIPMENT	165,671	169,337	(3,666)	(2.16)%
ASSETS LIMITED AS TO USE				
OTHER ASSETS				
TOTAL ASSETS LIMITED AS TO USE	165,671	169,337	(3,666)	(2.16)%
TOTAL ASSETS	784,744	840,373	(55,628)	(6.62)%
LIABILITIES AND FUND BALANCES				
CURRENT LIABILITIES				
ACCOUNTS PAYABLE				
CDSC ACCOUNTS PAYABLE VENDORS	23,513	17,069	(6,444)	37.75%
CDSC AP ACCRUALS	16,640	15,102	(1,539)	10.19%
CDSC OTHER ACCOUNTS PAYABLE	30,221	27,784	(2,437)	8.77%

RUN DATE: 10/18/16
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Castle Family Health Centers GL **LIVE**

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 RUN: CASC REPORTS RPT: SCBSDTL1 FMT: BSPRIM01

CHILDRENS DENTAL SURGERY CENTER
 DETAIL BALANCE SHEET
 PRIOR MONTH COMPARISON
 SEP 2016

	SEP 2016	AUG 2016	\$ CHANGE	% CHANGE
CASC BLOSS PAYABLE	2,925,414	2,953,564	28,150	(0.95)%
CONTINGENCY ACCRUAL	4,000	4,000	0	0.00%
TOTAL ACCOUNTS PAYABLE	2,999,788	3,017,518	17,730	(0.59)%
ACCRUED PAYROLL				
CASC ACCRUED SALARY AND WAGES	32,666	34,643	1,977	(5.71)%
CASC ACCRUED VACATION	18,950	18,839	(112)	0.59%
TOTAL ACCRUED PAYROLL	51,616	53,481	1,865	(3.49)%
OTHER CURRENT LIABILITIES				
INTERCORPORATE TRANSFERS				
TOTAL CURRENT LIABILITIES	3,051,404	3,071,000	19,596	(0.64)%
LONG TERM LIABILITIES				
TOTAL LIABILITIES	3,051,404	3,071,000	19,596	(0.64)%
EQUITY				
CAPITAL - CASC BLOSS	(1,446,557)	(1,446,557)	0	0.00%
CAPTIAL - CASC CAROL FREEMAN	(778,916)	(778,916)	0	0.00%
CURRENT YR NET INCOME (LOSS)	(41,187)	(5,155)	36,033	699.05%
TOTAL EQUITY	(2,266,660)	(2,230,627)	36,033	1.62%
TOTAL LIABILITIES AND EQUITY	784,744	840,373	55,628	(6.62)%

RUN DATE: 10/18/16
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 RUN USER: DAMEDA

Castle Family Health Centers GL **LIVE**

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CHILDRENS DENTAL SURGERY CENTER
 DETAIL INCOME STATEMENT
 PRIOR MONTH COMPARISON
 SEP 2016

	SEP 2016 ACTUAL	AUG 2016 ACTUAL	\$ VARIANCE	% VARIANCE
REVENUES OTHER / OP	309,618	359,115	(49,497)	(13.78)%
TOTAL PATIENT REVENUE	309,618	359,115	(49,497)	(13.78)%
DEDUCTIONS FROM REVENUES DENTAL SURGERY REV DED	25,606	23,055	(2,551)	(11.07)%
TOTAL DEDUCTIONS FROM REVENUE	25,606	23,055	(2,551)	(11.07)%
NET PATIENT REVENUE	284,012	336,060	(52,048)	(15.49)%
OTHER OPERATING REVENUE CDSC A/P DISCOUNTS TAKEN	6	638	(632)	(99.08)%
TOTAL OTHER OPERATING REVENUE	6	638	(632)	(99.08)%
TOTAL NET OPERATING REVENUE	284,018	336,698	(52,680)	(15.65)%
EXPENSES				
SALARIES				
MANAGEMENT AND SUPERVISION	3,979	2,346	(1,633)	(69.58)%
TECHNICAL AND SPECIALIST	4,162	4,118	(45)	(1.08)%
REGISTERED NURSE	21,232	22,481	1,249	5.56%
LICENSED VOCATIONAL NURSE	5,045	5,844	799	13.67%
MEDICAL ASSISTANTS	12,717	13,127	410	3.12%
CLERICAL	13,528	12,825	(703)	(5.49)%
TOTAL SALARIES	60,664	60,741	78	0.13%
BENEFITS				
FICA	4,591	4,472	(119)	(2.67)%
HEALTH INSURANCE	3,117	3,132	15	0.46%
TOTAL BENEFITS	7,708	7,604	(105)	(1.38)%
TOTAL SALARIES AND BENEFITS	68,372	68,345	(28)	(0.04)%
PROFESSIONAL FEES CONSULTING & MANAGEMENT	13,245	13,443	198	1.47%

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Castle Family Health Centers GL **LIVE**

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CHILDRENS DENTAL SURGERY CENTER
 DETAIL INCOME STATEMENT
 PRIOR MONTH COMPARISON
 SEP 2016

	SEP 2016 ACTUAL	AUG 2016 ACTUAL	\$ VARIANCE	% VARIANCE
LEGAL	1,447	1,590	143	9.00%
ACCOUNTING / AUDIT	850	850	0	0.00%
OTHER CONTRACTED SERVICE	9,069	8,720	(350)	(4.01)%
ANESTHESIOLOGIST	51,160	61,500	10,340	16.81%
DENTIST	52,817	60,305	7,488	12.42%
TOTAL PROFESSIONAL FEES	128,588	146,407	17,819	12.17%
SUPPLIES				
DENTAL SUPPLIES	21,189	16,187	(5,002)	(30.90)%
IV SOLUTIONS	295	0	(295)	
PHARMACEUTICALS	6,040	8,043	2,003	24.90%
OTHER MEDICAL SUPPLIES	12,388	15,773	3,385	21.46%
FOOD	60	0	(60)	
LINEN	2,985	3,779	794	21.00%
OFFICE SUPPLIES	1,171	1,923	752	39.12%
INSTRUMENTS & MINOR EQUIPMENT	596	181	(415)	(229.59)%
OTHER MINOR EQUIPMENT	60	128	68	53.13%
OTHER NON-MEDICAL SUPPLIES	1,112	369	(743)	(201.06)%
INVENTORY ADJUSTMENTS	(3,262)	(2,635)	627	(23.79)%
FREIGHT ON PURCHASES	321	392	71	18.20%
GROSS VARIANCE	0	1	0	50.00%
SALES TAX AND VARIANCE	510	871	361	41.49%
TOTAL SUPPLIES	43,463	45,011	1,548	3.44%
PURCHASED SERVICES				
REPAIRS AND MAINTENANCE	2,185	2,341	157	6.70%
MANAGEMENT SERVICES	200	200	0	0.00%
OTHER PURCHASED SERVICES	25,339	23,180	(2,160)	(9.32)%
TOTAL PURCHASED SERVICES	27,724	25,721	(2,003)	(7.79)%
DEPRECIATION				
DEPREC-LEASEHOLD IMPROVEMENTS	579	579	0	0.00%
DEPREC-EQUIPMENT	3,087	3,087	0	0.00%
TOTAL DEPRECIATION	3,666	3,666	0	0.00%
RENTS AND LEASES				
RENTAL - BUILDING	31,064	31,064	0	0.00%
RENTAL - EQUIPMENT	254	0	(254)	
TOTAL RENTS AND LEASES	31,318	31,064	(254)	(0.82)%
UTILITIES				

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 RUN USER: DAMEDA

Castle Family Health Centers GL **LIVE**

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CHILDRENS DENTAL SURGERY CENTER
 DETAIL INCOME STATEMENT
 PRIOR MONTH COMPARISON
 SEP 2016

	SEP 2016 ACTUAL	AUG 2016 ACTUAL	\$ VARIANCE	% VARIANCE
ELECTRICITY	5,071	6,736	1,664	24.71%
NATURAL GAS	529	522	(7)	(1.42)%
UTILITIES - OTHER	455	455	0	0.00%
TOTAL UTILITIES	6,055	7,712	1,657	21.49%
OTHER OPERATING EXPENSES				
MALPRACTICE INSURANCE	1,500	1,402	(98)	(6.99)%
INSURANCE	304	304	0	0.00%
TAX AND LICENSE	2,854	2,854	0	0.00%
OTHER UNASSIGEND COSTS	657	524	(133)	(25.45)%
TELEPHONE	(44)	2,160	2,204	102.02%
SUBSCRIPTIONS & DUES	160	0	(160)	
TRAVEL	2,391	1,404	(987)	(70.26)%
ADVERTISING	618	1,332	714	53.63%
OTHER EXPENSES	2,426	(2,686)	(5,112)	190.32%
TOTAL OTHER OPERATING EXPENSE	10,866	7,294	(3,572)	(48.97)%
TOTAL OPERATING EXPENSE	320,051	335,219	15,168	4.52%
NET INCOME FROM OPERATIONS	(36,033)	1,479	(37,512)	(2,535.87)%
NET INCOME	(36,033)	1,479	(37,512)	(2,535.87)%
** STATISTICS **				
VISITS	209	254	45	17.72%

CDSC PRIOR YEAR COMPARISON	CAL YTD Sep-15	CAL YTD Sep-16	FAV(UNFAV) \$ VARIANCE	% VAR
NUMBER OF CASES	<u>2,191</u>	<u>2,211</u>	<u>20</u>	<u>0.91%</u>
NET PATIENT REVENUE	<u>2,814,988</u>	<u>2,848,914</u>	<u>33,927</u>	<u>1.21%</u>
OTHER REVENUE	<u>8</u>	<u>666</u>	<u>657</u>	<u>N/A</u>
TOTAL NET OPERATING REVENUE	<u>2,814,996</u>	<u>2,849,580</u>	<u>34,584</u>	<u>1.23%</u>
OPERATING EXPENSES				
SALARIES AND WAGES	452,065	528,139	(76,074)	-16.83%
EMPLOYEE BENEFITS	76,859	79,901	(3,041)	-3.96%
PROFESSIONAL FEES	1,130,409	1,216,439	(86,030)	-7.61%
SUPPLIES	347,149	361,723	(14,574)	-4.20%
PURCHASED SERVICES	198,241	258,020	(59,779)	-30.15%
DEPRECIATION	32,228	34,507	(2,279)	-7.07%
RENT	267,980	275,422	(7,442)	-2.78%
UTILITIES	43,294	47,168	(3,874)	-8.95%
INSURANCE	14,973	15,257	(284)	-1.90%
OTHER EXPENSES	97,025	74,191	22,834	23.53%
TOTAL OPERATING EXPENSE	<u>2,660,224</u>	<u>2,890,768</u>	<u>(230,544)</u>	<u>-8.67%</u>
NET INCOME FROM OPERATIONS	<u>154,773</u>	<u>(41,188)</u>	<u>(195,960)</u>	<u>-126.61%</u>
NON-OPERATING REVENUE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00%</u>
NET PROFIT (LOSS)	<u>154,773</u>	<u>(41,188)</u>	<u>(195,960)</u>	<u>-126.61%</u>
NET PT REV/CASE	<u>1,285</u>	<u>1,289</u>	<u>4</u>	<u>0.29%</u>
EXP/ CASE	<u>1,214</u>	<u>1,307</u>	<u>(93)</u>	<u>-7.68%</u>

BLOSS MEMORIAL HEALTHCARE DISTRICT

INCOME STATEMENT

\$ PER CASE

Month of September 2016

	<u>CDSC</u>	<u>CDSC</u>
NUMBER OF CASES	<u>209</u>	<u>209</u>
NET PATIENT REVENUE	284,012	1,359
OTHER REVENUE	<u>6</u>	<u>0</u>
TOTAL NET OPERATING REVENUE	<u>284,018</u>	<u>1,359</u>
OPERATING EXPENSES		
SALARIES AND WAGES	60,664	290
EMPLOYEE BENEFITS	7,708	37
PROFESSIONAL FEES	128,587	615
SUPPLIES	43,463	208
PURCHASED SERVICES	27,724	133
DEPRECIATION	3,666	18
RENT	31,084	149
UTILITIES	6,055	29
INSURANCE	1,804	9
OTHER EXPENSES	<u>9,316</u>	<u>45</u>
TOTAL OPERATING EXPENSE	<u>320,051</u>	<u>1,581</u>
NET INCOME FROM OPERATIONS	(36,033)	(172)
NON-OPERATING REVENUE	<u>0</u>	<u>0</u>
NET INCOME	<u><u>(36,033)</u></u>	<u><u>(172)</u></u>

**Children's Dental Surgery Center
Auto Debits - Old Account**

Bank Fees	548.13
Returned NSF Check	0.00
Grand Total	<u>548.13</u>

**Children's Dental Surgery Center
Auto Debits - New Account**

Bank Fees	108.71
The Hartford - Automatic Payment	176.00
Midwest Insurance	0.00
Grand Total	<u>284.71</u>

RUN DATE: 10/03/16
 RUN TIME: 1009
 RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
 CHECK REGISTER BY DATE

CDCS
 FROM 09/01/16 TO 09/30/16

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
09/08/16	005013	C0029	A SIMPLE SOLUTION INC.	ISSUED	09/08/16	687.90	
09/08/16	005014	C0040	DENVO	ISSUED	09/08/16	698.78	
09/08/16	005015	C0059	HENRY SCHEIN MEDICAL (02696956)	ISSUED	09/08/16	2964.69	
09/08/16	005016	C0049	OVERNIGHT HANDPIECE REPAIR	ISSUED	09/08/16	417.00	
09/08/16	005017	C0003	MCKESSON MEDICAL SURGICAL(54363856)	ISSUED	09/08/16	2860.59	
09/08/16	005018	C0013	OFFICE DEPOT	ISSUED	09/08/16	258.78	
09/08/16	005019	C0071	OFFICE TEAM	ISSUED	09/08/16	629.21	
09/08/16	005020	C0025	OPEN DENTAL SOFTWARE	ISSUED	09/08/16	99.00	
09/08/16	005021	C0027	UNIVERSAL DATA (CDSC)	ISSUED	09/08/16	372.33	
09/14/16	005022	C0016	AIRGAS USA, LLC	ISSUED	09/14/16	420.87	
09/14/16	005023	C0020	ALSCO	ISSUED	09/14/16	743.64	
09/14/16	005024	C0055	ISING'S CULLIGAN/SAN JOAQUIN	ISSUED	09/14/16	36.00	
09/14/16	005025	C0040	DENVO	ISSUED	09/14/16	2390.54	
09/14/16	005026	C0063	FEDEX	ISSUED	09/14/16	10.90	
09/14/16	005027	C0005	HENRY SCHEIN DENTAL (1542017)	ISSUED	09/14/16	2465.32	
09/14/16	005028	C0059	HENRY SCHEIN MEDICAL (02696956)	ISSUED	09/14/16	1775.50	
09/14/16	005029	C0003	MCKESSON MEDICAL SURGICAL(54363856)	ISSUED	09/14/16	7999.72	
09/14/16	005030	C0037	NU SMILE PEDIATRIC CROWNS (CDSC)	ISSUED	09/14/16	1990.85	
09/14/16	005031	C0013	OFFICE DEPOT	ISSUED	09/14/16	58.83	
09/14/16	005032	C0071	OFFICE TEAM	ISSUED	09/14/16	2116.20	
09/14/16	005033	C0032	PURCHASE POWER	ISSUED	09/14/16	424.98	
09/22/16	005034	C0030	BLOSS MEMORIAL HEALTHCARE DISTRICT	ISSUED	09/22/16	217034.82	
09/22/16	005035	C0030	BLOSS MEMORIAL HEALTHCARE DISTRICT	ISSUED	09/22/16	48123.16	
09/22/16	005036	C0016	AIRGAS USA, LLC	ISSUED	09/22/16	1235.73	
09/22/16	005037	C0020	ALSCO	ISSUED	09/22/16	743.64	
09/22/16	005038	C0038	ASSURED	ISSUED	09/22/16	65.00	
09/22/16	005039	C0005	HENRY SCHEIN DENTAL (1542017)	ISSUED	09/22/16	2687.68	
09/22/16	005040	C0059	HENRY SCHEIN MEDICAL (02696956)	ISSUED	09/22/16	259.22	
09/22/16	005041	C0039	HcBInte1	ISSUED	09/22/16	14802.00	
09/22/16	005042	C0044	JIVE COMMUNICATIONS INC	ISSUED	09/22/16	464.71	
09/22/16	005043	C0023	MAINLINE MEDICAL INC	ISSUED	09/22/16	198.99	
09/22/16	005044	C0003	MCKESSON MEDICAL SURGICAL(54363856)	ISSUED	09/22/16	867.43	
09/22/16	005045	C0013	OFFICE DEPOT	ISSUED	09/22/16	264.36	
09/22/16	005046	C0071	OFFICE TEAM	ISSUED	09/22/16	317.39	
09/22/16	005047	C0022	PGE (1178141465-8)	ISSUED	09/22/16	5600.19	
09/22/16	005048	C0011	SHRED-IT USA LLC,	ISSUED	09/22/16	20.00	
09/22/16	005049	C0081	UNITED STATES TREASURY	ISSUED	09/22/16	1950.00	
09/22/16	005050	C0021	VALLEY BUSINESS CENTER	ISSUED	09/22/16	299.51	
09/22/16	005051	C0012	VALLEY YELLOW PAGES	ISSUED	09/22/16	290.11	
09/26/16	005052	C0041	JAMES G. PARKER INSURANCE ASSOC.	ISSUED	09/26/16	4500.00	
09/29/16	005053	C0002	ADVANCED SECURITY TECHNOLOGIES	ISSUED	09/29/16	105.06	
09/29/16	005054	C0015	COMCAST (8155 60 067 0975070)	ISSUED	09/29/16	136.56	
09/29/16	005055	C0005	HENRY SCHEIN DENTAL (1542017)	ISSUED	09/29/16	248.39	
09/29/16	005056	C0059	HENRY SCHEIN MEDICAL (02696956)	ISSUED	09/29/16	3178.12	
09/29/16	005057	C0024	McCORMICK, BARSTOW LLP	ISSUED	09/29/16	1446.95	
09/29/16	005058	C0003	MCKESSON MEDICAL SURGICAL(54363856)	ISSUED	09/29/16	1141.05	
09/29/16	005059	C0014	VANGUARD CLEANING SYSTEMS	ISSUED	09/29/16	1745.00	

RUN DATE: 10/03/16
RUN TIME: 1009
RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
CHECK REGISTER BY DATE

CDCS
FROM 09/01/16 TO 09/30/16

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
09/29/16	005060	C0007	WESTCON MEDICAL (CDCS)	ISSUED	09/29/16	925.83	
TOTAL \$						338072.53	

RUN DATE: 10/03/16
RUN TIME: 1009
RUN USER: COOKS

Castle Family Health Centers AP **LIVE**
CHECK REGISTER BY DATE

PAGE 1

OLDCDSC
FROM 09/01/16 TO 09/30/16

DATE	CHECK NUM	VENDOR NUM	VENDOR NAME	STATUS	STATUS DATE	AMOUNT	
						ISSUED/ CLEARED	VOIDED/ UNCLAIMED
09/01/16	001530	CBLOS	BLOSS/USDENTAL	ISSUED	09/01/16	100000.00	
09/22/16	001532	CBLOS	BLOSS/USDENTAL	ISSUED	09/22/16	190000.00	
TOTAL \$						290000.00	

CHILDREN'S DENTAL SURGERY CENTER
 ACCOUNTS RECEIVABLE AGING SCHEDULE
 EXCLUDES OUTSIDE COLLECTIONS ACCOUNTS
 12 MONTH SUMMARY

	TOTAL	0 - 30	31 - 60	61 - 90	90 +	% < 60 DAYS
Oct-15	1,286,835	443,362	103,898	90,360	649,214	42.53%
Nov-15	1,263,722	340,846	114,075	84,400	724,402	36.00%
Dec-15	1,195,542	241,524	82,699	91,820	779,498	27.12%
Jan-16	1,260,880	271,981	85,948	81,005	821,945	28.39%
Feb-16	1,365,683	395,695	63,596	44,849	861,543	33.63%
Mar-16	1,418,352	401,603	90,921	29,366	896,462	34.73%
Apr-16	1,350,192	297,039	105,097	38,675	909,381	29.78%
May-16	1,182,011	209,957	22,461	19,566	930,027	19.66%
Jun-16	1,167,290	195,664	35,291	7,427	928,908	19.79%
Jul-16	1,205,837	210,806	56,960	15,517	922,554	22.21%
Aug-16	1,254,267	292,326	28,788	13,535	919,618	25.60%
Sep-16	1,218,207	234,017	59,155	8,569	916,466	24.07%
% OF TOTAL		19.21%	4.86%	0.70%	75.23%	

CHILDRENS DENTAL SURGERY CENTER
 12 MONTH SUMMARY
 SUMMARY A/R ACTIVITY REPORT

	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Aug-16 Sep-16 CHANGE
BEG BALANCE	1,137,413	1,286,850	1,263,722	1,195,542	1,260,880	1,365,683	1,418,353	1,350,192	1,182,011	1,167,290	1,205,837	1,254,267	
CHARGES	482,201	349,754	249,678	278,929	409,911	413,971	308,673	354,508	412,569	255,987	359,115	309,618	(49,497)
PAYMENTS LESS REFUNDS	(319,034)	(356,351)	(308,492)	(197,758)	(289,227)	(340,315)	(354,734)	(500,962)	(407,591)	(202,030)	(296,040)	(332,807)	36,767
ADJUSTMENTS	(13,730)	(16,532)	(9,366)	(15,834)	(15,881)	(20,987)	(22,099)	(21,727)	(19,699)	(15,410)	(14,645)	(12,871)	(1,774)
NET IN(DE)CREASE	149,437	(23,128)	(68,180)	65,338	104,803	52,670	(68,161)	(168,181)	(14,722)	38,547	48,430	(36,061)	
END BALANCE	1,286,850	1,263,722	1,195,542	1,260,880	1,365,683	1,418,353	1,350,192	1,182,011	1,167,290	1,205,837	1,254,267	1,218,207	(36,061)
COLLECTION % *	95.87%	95.57%	97.05%	92.59%	94.80%	94.19%	94.14%	95.84%	95.39%	92.91%	95.29%	96.28%	0.99
ADJUSTMENT %	4.13%	4.43%	2.95%	7.41%	5.20%	5.81%	5.86%	4.16%	4.61%	7.09%	4.71%	3.72%	-0.99
DAYS IN A/R ***	93.17	94.06	101.69	132.07	132.42	118.32	107.29	100.96	98.74	108.44	112.29	121.20	8.91

*COLLECTION % = PAYMENTS DIVIDED BY TOTAL PAYMENTS & ADJUSTMENTS.

*** 3 MONTH ROLLING AVERAGE CHARGES / LAST 3 MONTHS # WORKDAYS

	NET	GROSS
Anesthesia		
FLAT	200.00	200.00
*Denti-Cal	27,945.69	147,000.00
United Concordia	600.00	600.00
	<u>\$ 28,745.69</u>	<u>\$ 147,800.00</u>
Dental Common		
FLAT	8,955.00	8,955.00
*Denti-Cal	196,252.00	381,185.00
Ameritas Group Dental Claims	2,060.00	2,060.00
Delta Dental of Illinois	1,770.00	1,770.00
Sierra Pacific Industries	2,510.00	2,510.00
United Concordia	1,623.00	1,623.00
	<u>\$ 213,170.00</u>	<u>\$ 398,103.00</u>
Facility Fees		
FLAT	1,650.00	1,650.00
*California Health and Wellness	4,348.84	49,320.00
Anthem Blue Cross	2,435.00	2,435.00
Anthem Blue Cross Medi-cal	3,804.72	52,200.00
Contra Costa Health Plan	990.60	15,480.00
Health Net Medi-cal	3,539.43	52,470.00
HPSJ Medi-cal	42,250.00	269,750.00
O/P Medi-cal	1,839.40	29,250.00
Partnership Healthplan of California	6,844.24	98,640.00
	<u>\$ 67,702.23</u>	<u>\$ 571,195.00</u>
	\$ 309,617.92	\$ 1,117,098.00

INSURANCE PAYMENTS		PATIENT PAYMENTS		ADJUSTMENTS		INSURANCE WRITEOFFS	
*California	-3,171.24	14476	199.00	Misc Neg	469.00	*Denti-Cal	-1,463.00
*Denti-Cal	-284,753.02	17516	-199.00	Misc Pos	32.74		
Anthem Blue	-1,991.48	17627	-995.00	DF-Contractual	-2,453.21		<u>-\$ 1,463.00</u>
Contra Costa	-1,360.53	17634	-199.00	DP-Contractual	-7,725.46		
GEHA	-1,044.90	17456	-796.00	Discount	-26.00		
Health Net	-531.19	17509	-398.00	DA-Contractual	-1,705.25		
HPSJ Medi-cal	-28,600.00	17557	-496.00				
O/P Medi-cal	-1,304.57	17522	-398.00		<u>-\$ 11,408.18</u>		
Partnership	-1,070.52	17602	-398.00				
Sun Life	-192.93	17597	-398.00				
	<u>-\$ 324,020.38</u>	17571	-1,194.00				
		17624	-597.00				
		17663	-398.00				
		17650	-199.00				
		17702	-796.00				
		17638	-775.00				
		17586	-750.00				
			<u>-\$ 8,787.00</u>				

TOTAL ACCOUNTS RECEIVABLE	
Beginning A/R:	1,254,267.18
Net Charges:	309,617.92
Insurance Payments:	-324,020.38
Patient Payments:	-8,787.00
Adjustments:	-11,408.18
Writeoffs:	-1,463.00
<u>Total A/R:</u>	\$ 1,218,206.54